AGENDA

1. Call to order, Darrell Hamlin

2. Approval of minutes

3. Chapter Vote -- Proposal to change the definition of *quorum* as defined in the By-Laws from 25% to 15%.

   Procedure established in the Constitution:

   **ARTICLE XII    BY-LAWS**

   12-1 By-laws governing procedure, structure of committees, and like matters shall be adopted and amended by a majority of those members voting either at a Chapter meeting or by mail ballot. The membership must be given at least 5 working days notification prior to a Chapter meeting where changes to the By-laws are to be considered.

4. Recommendations for revisions to the Constitution and By-Laws, Committee Update, Keith Campbell; Janette Tincknell; Helen Miles

5. Negotiations update, Tony Gabel

6. Faculty Senate news, Tony Gabel for Janett Naylor-Tincknell

7. Chapter Website, Web Committee Update, Ron Rohlf

8. Spring Elections, Nominations Committee Chair, Dave Bovee

   Procedure established in the By-Laws:

   **VIII. NOMINATING COMMITTEE**

   There shall be a nominating committee composed of five members: the immediate past Chapter president, two elected members and two appointed (as soon as possible following the election) by the Executive Committee. The past Chapter president shall serve as Chair pro-tem to call and conduct the meeting of the committee at which the chair is to be elected. The elected members shall serve for two years.
The Nominating Committee shall solicit suggestions for nominees from all members of the Chapter. It shall obtain the consent of the nominees before publicizing their names. The Nominating Committee shall attempt to have at least two persons nominated for each position that needs to be filled. It shall complete and submit its report to the Secretary at least 10 working days prior to the scheduled Spring meeting at which the election is to be held. At the Annual Meeting at the end of the Spring Semester the committee shall present a list of nominees for the vacant positions. Additional nominations may be made from the floor of the meeting provided the consent of the nominee is obtained. Below is a chart that depicts the positions to be filled in Chapter elections each year.

<table>
<thead>
<tr>
<th></th>
<th>Even-numbered years</th>
<th>Odd-numbered years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Officers</strong></td>
<td>President &amp; Secretary (2)</td>
<td>Vice President &amp; Treasurer (2)</td>
</tr>
<tr>
<td><strong>Collective Bargaining Committee</strong></td>
<td>A&amp;S, Business, Education (3)</td>
<td>A&amp;S, Health &amp; Life Sciences, At-large (3)</td>
</tr>
<tr>
<td><strong>Nominating Committee</strong></td>
<td>one (1)</td>
<td>one (1)</td>
</tr>
<tr>
<td><strong>Executive Committee</strong></td>
<td>one (1)</td>
<td>one (1)</td>
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</tbody>
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9. Old Business

10. Next meeting: Tuesday, March 14, MC 204, 3:30-4:30 (Meetings will continue to be held the second Tuesday of each month during the spring semester.)